

Date: \_\_\_\_\_

Company name:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dear \_\_\_\_\_

We are writing to inform you that your application for employment with our firm has been denied. This decision was influenced in whole or in part by a consumer report prepared by National Security Profiles, Inc. NSP did not make this decision and is unable to provide you with the specific reasons for the decision.

You have the right to dispute the accuracy or completeness of any information in the report by contacting NSP. You may also obtain a free copy of your consumer report directly from NSP if you request it within (60) days. You will be asked to provide your full name, mailing address, social security number, the name of your company, and a photocopy of your driver's license and social security card for identification purposes. You may contact NSP at the following address or phone number:

National Security Profiles, Inc.  
8905 Kingston Pike, Box # 12-117  
Knoxville, TN 37923  
Phone: (888) 503-3011

Sincerely,

\_\_\_\_\_

---

**National Security Profiles, Inc.**  
8905 Kingston Pike  
Box #12-117  
Knoxville, TN 37923  
www.nsprofiles.com  
1-888-503-3011 (Office and Fax)